

TNE APP

International student application for admission to offshore programs.

Read this application carefully.
 Complete all sections and ensure that supporting (certified) documents are attached.
 Please write in BLOCK LETTERS using a blue or black pen. Please tick where applicable.

Section A – personal details

Have you been previously enrolled at La Trobe University? Yes No If yes, please provide student number

Date of birth (dd/mm/yyyy) //

Male Female Title (Mrs, Ms, Miss, Mr, Dr, etc.)

Family name

Given name(s)

Country of birth

Country of citizenship

Email

Partner stamp

Section B – course preferences

Course that you would like to study

Name of course you would like to study	Partner institution	Commencing mm/yy (e.g. 02/14)

Section C – English language proficiency

Please tick where applicable and attach documentary evidence

English skill
 Is English your first language? Yes No
 Have you studied at secondary or post-secondary level with English as the medium of instruction in the past two years?
 Yes No If yes, please provide evidence.

English test
 Have you taken an English test in the past two years? (e.g. IELTS, TOEFL, PTE, CAE, CPE)* Yes No
 If yes, please provide test name and date below and submit results as soon as they are available.
 If no, do you plan to take a test? Yes No

Test name _____ Test date (dd/mm/yyyy) /

Test report form number _____ Result _____

*Please note: some courses have higher English language requirements. La Trobe University also accepts other English language tests.
 See: latrobe.edu.au/international/apply

Section D – educational background and qualifications

Documentary evidence of qualifications claimed **must be attached**, including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations. Please also describe any current studies you are undertaking.

1. Senior secondary school studies – List details of the senior secondary studies you have completed

Enrolled from (month/year) start	finish	Country

Name of qualification		

Institution	Language of instruction	

2. Completed post-secondary (tertiary studies)

List details of the post-secondary studies you have completed, from lowest to highest qualification gained (e.g. Diploma, Bachelor, Master's)

Enrolled from (month/year) start	finish	Enrolled from (month/year) start	finish
Name of qualification (including main field of study)		Name of qualification (including main field of study)	
Institution		Institution	
Country		Country	
Language of instruction		Language of instruction	

3. Current studies - List details of current studies

Date enrolled (month/year) start	finish	Country
Name of qualification (including main field of study)		
Institution	Date your results will be available (month/year)	
Will you complete your current studies prior to the commencement of your proposed La Trobe University program? Yes No		
Have you ever been excluded from an academic institution? Yes No If yes, please provide details below		

4. Work experience (employment) history (if applicable)

List all work experience relevant to the course you would like to study: previous and current, full-time and part-time.

Date from (month/year) start	finish	Country of employer
Employer/company name		Language mostly spoken
Department		Position
Full-time	Part-time	If part-time, please give the number of hours worked each week

Duties

Date from (month/year) start	finish	Country of employer
Employer/company name		Language mostly spoken
Department		Position
Full-time	Part-time	If part-time, please give the number of hours worked each week

Duties

Date from (month/year) start	finish	Country of employer
Employer/company name		Language mostly spoken
Department		Position
Full-time	Part-time	If part-time, please give the number of hours worked each week

Duties

Section E – Advanced Standing (credit) transfer

Are you seeking Advanced Standing (credit) for previous studies? Yes No

If yes, you must attach detailed syllabus or curriculum for Advanced Standing (credit) to be assessed. This may include course content, assessment mode etc.

Section F – How did you hear about us?

Please indicate where you first heard about La Trobe University

Internet (includes University or other websites) Education agent Education exhibition

Australian education centre Australian embassy Friends Family

Event (name)

Advertisement/Article (publication name)

Other (please specify)

Declaration and agreement

I am not a permanent resident or citizen of Australia, nor a citizen of New Zealand.

I am aware of the conditions relating to my admission into La Trobe University.

I declare to the best of my knowledge that the information supplied on this application form and all supporting documentation is correct and complete, and that any supplementary application documents (personal statement, folio or additional requirements) are my own work. I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect, fraudulent or incomplete information. Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Australia). I authorise the University to seek verification of my academic and professional qualifications, and work experience.

The University also reserves the right to vary courses, subjects, the mode of delivery, assessment and admission requirements at any time at its discretion.

I acknowledge La Trobe University places restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.

I consent to the University using and disclosing my personal information under the conditions relating to the Refund Policy as set out at: latrobe.edu.au/international/fees

Information I have provided on this form and during enrolment may be made available to the Australian Government, state agencies and other designated authorities under the ESOS Act 2000 and the National Code 2007. Information about me can be disclosed without my consent where authorised or required by law. I further understand that La Trobe University, as an education provider, is required to provide information about my enrolment upon request. I understand that the University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false. If sponsored by a government body or private institution, I give La Trobe University permission to provide my sponsor with information about my application, enrolment and academic progress.

I understand the fees listed in this publication are an estimate only, based on the subjects in which I enrol, and will vary depending on the subject and the actual subject enrolment load. I agree to pay all fees for which I am liable. I acknowledge that the tuition fee is exclusive of the cost of text books, health insurance or living expenses such as food, accommodation, transport and medical costs. Details on any additional costs can be found within course descriptions on the La Trobe University website: latrobe.edu.au/courses

I acknowledge that tuition and other fees are subject to change each year. The University reserves the right to vary fees on an annual basis. Tuition fees will not normally rise above seven per cent per year. Should the University decide to increase its fees, that increase will take effect on 1 January of the following year.

I have completed all sections of the application form.

I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.

I understand this agreement does not remove my right to take further action under Australia's consumer protection laws.

Check list

Have you answered all questions?

Have you attached original or certified copies of all necessary documents?

Have you attached certified English translations of documents not in English?

If applying for Advanced Standing (credit), have you attached syllabus/curriculum details (e.g. handbook entry)?

Have you signed and dated the application?

Have you kept a personal copy of all documents?

I have read and I understand the declaration above.

Applicant's (student's) signature:

Date (dd/mm/yyyy) / /

Contact details

For all enquiries please directly contact La Trobe University's partner institutions.

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Victoria 3086 Australia

E offshore@latrobe.edu.au
latrobe.edu.au/international/courses/offshore