**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom - Happiness**

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**APPLICATION FOR RE-ENROLLMENT AFTER ACADEMIC LEAVE**

**To:** Board of Directors – Foreign Trade University

Faculty of International Education

Student’s Name:.....................................................................................................................................

Student ID:.............................................................................................................................................

Date of Birth: .......................................... Class: ………………………………………...…………….

Program: ……………………………………………………………………… Intake: ........................

Phone Number: ……………………………..… Email:…………….…………………………………

I have taken an academic leave for the following semesters: …………….

…………………………………………………………………………………………………………

During the periods: ….………….

…………….

…………….

I am submitting this application to request permission from the university to resume my studies in the following program: ………………………………………………………………………………..

…………………………………………………………………………………………………………….……………………………………………………………………………………………………...

I hereby commit to paying the full tuition fee as per the university's official notice and within the required deadline.

I sincerely appreciate your consideration!

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| --- | --- |
|  | *........., date ….. .month ….. year ….....* |
| **Applicant**  *(*(Sign and write full name) | **Approval from the Faculty** |